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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of Estates Committee held on 30th May 2022

Present: Cllr. J. Rogerson (Chair)

Cllr. H. Gee

Cllr. R. Adamson

Cllr. D. Little

Jessica Dibble (Town Clerk)

Cllr. J Rogerson (Chair) opened the meeting and welcomed everyone.

**Min 30/05/0090 Apologies for Absence**

Cllr. N Stubbs

**Min 30/05/0091 Declarations of Interests**

None declared.

**Min 30/05/0092 Approval of Minutes**

Minutes of meeting held on 26th April 2022 were approved as a correct and accurate record.

**Min 30/05/0093 Public Time**

Representations were made from the Longridge Heritage Centre Trust.

Five items were raised during public time.

**Item 1 - Lighting in the Kitchen / Storage room is not working.**

**Committee discussed** this item and confirmed that the light would be looked at by a Electrician.

Action: Town Clerk

**Item 2 - Storage solution (Cafe)**

**Committee discussed** this item and confirmed they would write to the owners of the Cafe regarding obstructions in the communal areas.

Action: Town Clerk

**Item 3 - Railway Painting**

**Committee discussed** this item and confirmed they would be happy for the Heritage Centre to display the painting.

**Item 4 - Link to Heritage Centre on the Town Council Website**

**Committee discussed** this item and confirmed a new website was in progress and a link to the Longridge Heritage Centre Trust will appear on the new website.

Action: Town Clerk

**Item 5 - Cleaning facilities and The Heritage Centre Kitchen Sink**

**Committee discussed** this item and it was mentioned the cleaner uses the sink in the Heritage Centre because the sinks in the toilet area are too small.

Committee agreed they would speak to the cleaning company and explore a solution. Committee agreed revert back to the Heritage Centre in due course.

Action: Town Clerk / Chair

**Min 30/05/0094 Community Garden**

**Committee discussed** the web enquiry received from a member of the public, regarding a Community Garden. Unfortunately, the proposed land for the garden does not form part of Longridge Town Councils estate.

**Committee agreed** that the enquiry should be sent to Lancashire County Council for review and that Longridge Town Council would confirm that they are in full support of the request.

Action: Town Clerk

**Min 30/05/0095 Waste Disposal - Bin at War Memorial**

**Committee agreed** that enquiries would be made to Ribble Valley Borough Council conduct a weekly waste disposal of the bin located at the War Memorial.

Action: Town Clerk

**Min 30/05/0096 Bin storage at the Station Cafe**

**Committee agreed** to defer the agenda item for the next Estates Committee meeting as the proposal for the storage unit had not been submitted by the owners of the cafe.

**Min 30/05/0097 Millennium Stone**

**Committee discussed** the Rotary Club's recommendations for the cleaning of the Millennium Stone.

Town Clerk is to discuss with the Rotary Club a proposed date and time so we can perform a risk assessment of the area and update residents of the cleaning materials which will be used.

Action: Town Clerk

**Min 30/05/0098 Towneley Gardens Picnic Benches**

**Committee agreed** the revised quote submitted by David Fazackerley.

Motion proposed to complete the works as soon as possible.

Proposer: Cllr. J Rogerson

Seconder: Cllr. H Gee

Action: Town Clerk

**Part 4 - Rules of Procedure**

**The Chair has the authority to agree to take an urgent Ordinary Motion which is not on the agenda.**

**Min 30/05/0099 - 'Urgent Ordinary Motion' Insurance Renewal**

A Notice of Motion was made regarding the Building and Estates Insurance.

Proposer: Cllr. J Rogerson

Seconder: Cllr. H Gee

**Committee agreed** the Insurance policy submitted by Fulwood Insurance Services.

**Date of Next Meeting - 28th June 2022 at 2pm**